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2026 Sheltered Point in Time & Housing Inventory Count Data Collection & Submission Training

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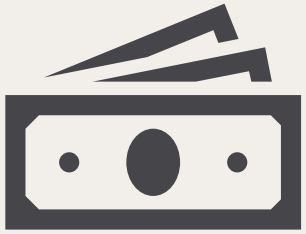
Why does the PIT & HIC Matter?



HUD bases funding decisions for the CoC in part on the data submitted

PIT & HIC data helps inform local and national planning efforts

What Is A Housing Inventory Count (HIC)?

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The HIC is a point-in-time inventory of projects within your CoC that provide beds and units dedicated to serving persons who are homeless. It is intended to provide HUD and CoCs with information about the shelter and housing capacity of homeless crisis response systems.

HUD requires that each CoC complete the HIC annually and report that information in the Homeless Data Exchange (HDX) portal.

The HIC counts all persons who were occupying those beds and units on the night of the PIT count, which includes individuals who were homeless at project start and are now being housed by your program.

Dedicated Beds/Units

For the HIC, a project with dedicated beds/units is one where:

A. The primary intent of the project is to serve persons experiencing homelessness;

B. The project verifies homeless status as part of its eligibility determination; **and**

C. The actual project clients are experiencing homelessness (or, for permanent housing, were experiencing homelessness at entry).

Types of Projects Included

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- Emergency Shelter (ES)
- Transitional Housing (TH)
- Safe Haven (SH)
- Rapid Re-Housing (RRH)
- Permanent Supportive Housing (PSH)
- Other PH (OPH)

Types of Projects Not Included

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DETOX FACILITIES

EMERGENCY ROOMS

JAILS

ACUTE CRISIS CENTERS

Point in Time Count Overview

The Point-in-Time (PIT) count is a census of all sheltered and unsheltered homeless persons in the Continuum of Care on a single night in January.

The count includes persons who are in:

- Emergency Shelter
- Transitional Housing
- Unsheltered

PIT Data includes demographics, chronic status, domestic violence status, etc. Also includes a designation of special populations: veteran, youth, parenting youth.

Data Collection Period

Sunset day of count to sunrise day after count

Sheltered count includes only those sleeping in a qualified bed on the night of the count

Hotel/Motel beds paid for by an agency are included

Persons NOT Included in the PIT Count

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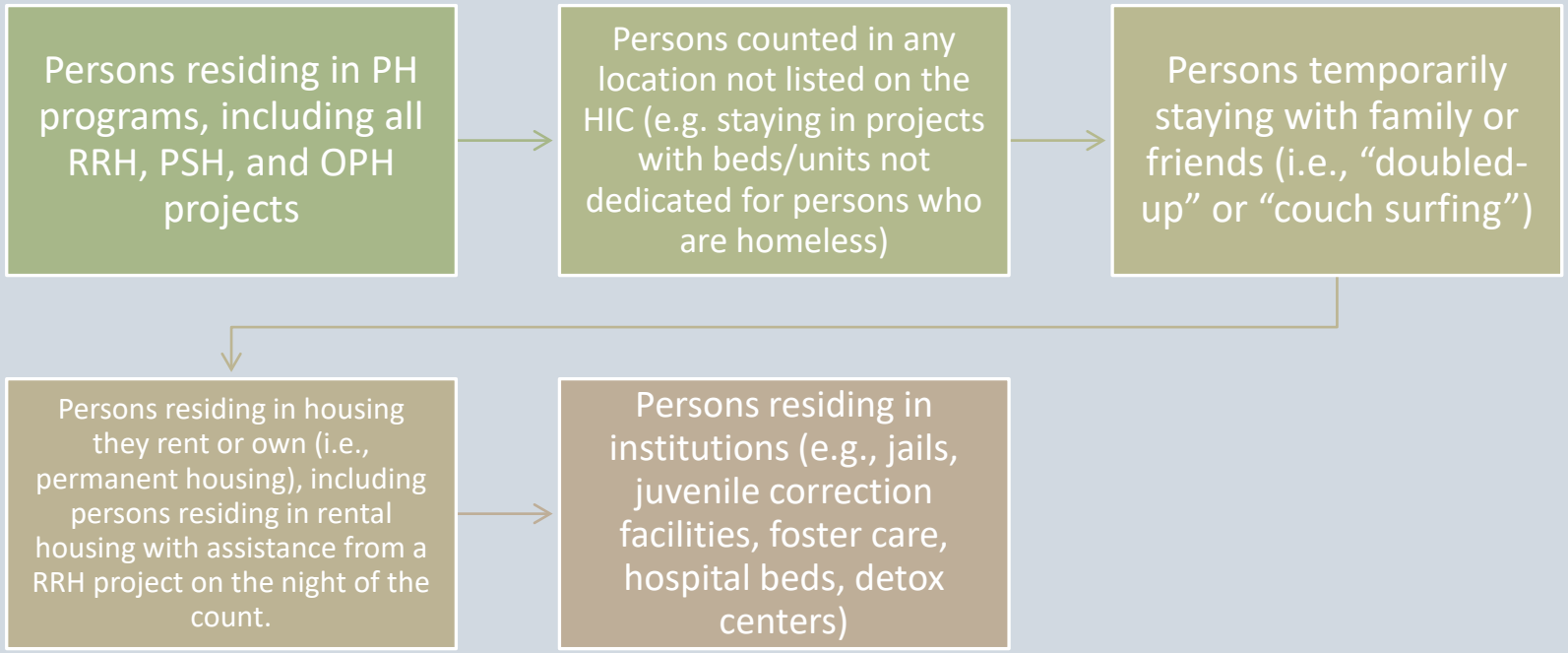


Sheltered PIT & HIC Data Submission Process

- All agencies will submit project level data on the beds available and the persons in those beds on the night of the PIT Count
- What do I submit again?

HIC Only	PIT & HIC
Permanent Supportive Housing	Emergency Shelter
Other Permanent Housing	Transitional Housing
Rapid Rehousing	Safe Havens

- Permanent Housing projects must also submit a count of the persons housed by their project on the night of the count (Permanent Housing PIT Count)
- HMIS Agencies will run and upload a Community Services report to the portal
- Non-HMIS Agencies will manually enter the project level PIT & HIC data into the portal

PIT/HIC Household Types

For the PIT & HIC, HUD requires all persons and beds to be counted as one of three household types:

- **Adults Only (singles):** Everyone in the household is age 18 or over
- **Children Only:** Everyone in the household is under the age of 18
- **Adults with Children (families):** There is at least 1 member of the household under the age of 18, and at least 1 member of the household age 18 or over

Bed Types to Report

Total beds available on year-round basis

Overflow beds operating an ad hoc basis (ES only)

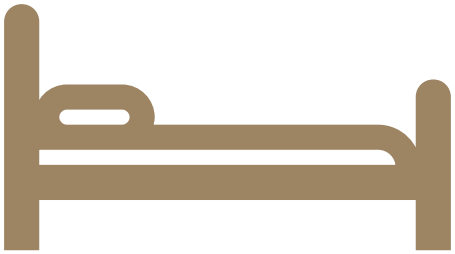
Seasonal Beds available on a planned basis (ES only)

Veteran Bed inventory dedicated/prioritized for veterans and their families

Youth Bed Inventory dedicated/prioritized for youth age 24 and younger

Chronic Beds dedicated/prioritized for persons experiencing chronic homelessness and their families (PSH only)

Counting Beds: Special Considerations



- **Multi-use beds:** Beds that can be used for multiple household types should be reported proportionally to the persons in those beds on the night of the count
- **Voucher based projects, including all RRH:** housing inventory must equal the number of people housed by the project on the night of the count
- **Emergency shelter overflow beds:** overflow bed capacity should be reported equal the number of people who are using overflow beds on the night of the point-in-time count

When in doubt, consult the bed guide!

Things to Remember

Even if you don’t serve anyone experiencing homelessness on the night of the PIT, you should still submit ‘0’ in the portal. (All Project Types)

Ensure all your data is entered into the system by the submission date. This includes exiting, entering and updating clients in each housing project.

Run your HMIS PIT/HIC reports before you submit the report to ICA. You need to make sure the numbers on the report match the number of people you served on the night of the PIT and the number of beds available on the night of the HIC.

What happens after I submit my data?

ICA REVIEWS DATA SUBMISSIONS AND FOLLOWS UP WITH AGENCIES AS NEEDED

ONCE ALL SUBMISSION HAVE BEEN VALIDATED, ICA COMPILES SINGLE PIT AND HIC REPORTS FOR THE COC

THE COC REVIEWS AND APPROVES THE COMMUNITY REPORTS

PIT AND HIC ARE SUBMITTED TO HUD IN LATE SPRING

I still have questions…

RESOURCES AVAILABLE ON THE ICA WEBSITE

CONTACT ICA HELPDESK